2018-2019 GENERAL INFORMATION AND INSTRUCTIONS FOR COST OF ATTENDANCE ADD-ONS

A Cost of Attendance Add-On is a request to increase your cost of attendance due to additional costs that are not a part of your UC San Diego standard cost of attendance. These costs must be incurred during your period of attendance at UC San Diego for the current academic year except for a computer purchased during the summer (on or after August 1st of the academic year) for use during the fall term. You must be a current, registered UC San Diego student to apply for a Cost of Attendance Add-On. All Cost of Attendance Add-On requests must be submitted by Wednesday, May 15, 2019 of the current academic year. A submission of a request does not guarantee an approval.

- Follow the instructions on the Cost of Attendance Add-On forms carefully and completely.
- Before submitting your Cost of Attendance Add-On request and supporting documents to the Financial Aid and Scholarships Office (FAS) make copies of everything (receipts, bills, cancelled checks, etc.). NOTE - All documentation submitted will become the property of the FAS Office and will not be returned. Although we will accept photocopies, you must provide the original documents if requested by our office. The FAS Office cannot make photocopies of your request(s) or supporting documents.

Cost of Attendance Add-Ons may be requested for the following expenses:
- Books, Supplies, and Tutorial Expenses
- Child Care
- Computer Hardware, Software, and Equipment
- Transportation
- Rent and Utilities
- Specialized Services, Books, Supplies, and Equipment for UCSD Classes
- Medical/Dental/Optical Insurance

COST OF ATTENDANCE ADD-ON INSTRUCTIONS:

STEP 1:
Obtain the appropriate Cost of Attendance Add-On form(s) for the category of your Cost of Attendance Add-On request. (You may choose more than one Cost of Attendance Add-On category.)

NOTE: These forms are available at the Financial Aid and Scholarships Office, or you may download them from our website: http:\fao.ucsd.edu

STEP 2:
Submit all required documents or statements as described on the budget add-on form to the Financial Aid and Scholarships Office. Organize, label and total all items submitted. Be sure to include only those expenses to be incurred during your period of attendance at UC San Diego for the current academic year (or for a computer purchased during the summer (on or after August 1st) for use during the fall term). DO NOT include other summer expenses.

Our office will review your Cost of Attendance Add-On request(s) within 5-7 business days*. You will be notified of the decision via email.

STEP 3: (This can be done at the same time as Step 2, or upon approval of your Cost of Attendance Add-On.)
Submit a loan request form for the additional subsidized/unsubsidized Stafford and/or PLUS loan(s). This form is available at the FAS Office, or you may download this form from our website:
http:\fao.ucsd.edu

REMAINDERS
✓ The last day to request a Cost of Attendance Add-On revision for the academic year is Wednesday, May 15, 2019. Submission of a request does not guarantee an approval.

* Review of Cost of Attendance Add-On requests may be delayed due to additional verification requested by our office, or during heavy workload periods.

Password Protect Your Documents Click here for instructions.