

UC San Diego
Financial Aid Office 0013 – Student Services Center - 3rd Floor North
9500 Gilman Drive, La Jolla, CA 92093-0013
Financial Aid Fax Number: (858) 534-5459

2011-2012 Federal Direct Parent PLUS Loan Application Instructions

Please refer to your student's TritonLink Award Notification to determine how much you may be eligible to borrow. To ensure that the Parent PLUS loan funds are available by the registration fee deadline, we encourage you to submit your application at least 3 weeks prior to the deadline date.

FIRST TIME FEDERAL DIRECT PARENT PLUS LOAN BORROWERS:

1. **Request your Department of Education Parent PIN**, if you do not have one.

Please note the Parent PIN is not the same as the Student PIN. The Parent PIN acts as the electronic signature for the FAFSA and the Electronic Master Promissory Note. You may obtain your PIN at <http://www.pin.ed.gov>

2. **Complete a Direct Parent PLUS Master Promissory Note (MPN)** if you are a first time Federal Direct Parent PLUS loan borrower. The MPN is a legal document in which you promise to repay your loan(s) and any accrued interest and fees to the Department of Education. It also provides you with detailed explanation of the terms and conditions of your loan(s). If borrowing for more than one student, you'll need to complete a separate MPN for each. **To complete the MPN:**

- Go to <http://StudentLoans.gov> .
- Click on the green "Sign In" box in the "Manage My Direct Loan" box in the upper left-hand corner.
- Enter the **parent's** social security number, first two characters of the **parent's** last name, **parent's** date of birth, and Dept. of Ed. **Parent** PIN (see #1 above).
- Click on "Complete MPN".
- Click on "Parent PLUS" and continue with all instructions until you receive the "Thank you for submitting the MPN" message.

Additionally, submit the 2011-2012 Federal Direct Parent PLUS Loan Request Form to our office, by mail or fax. **Important Note:** To avoid processing delays, ensure both the borrower and student information you provide on the request form is an **exact match to the information submitted on your Direct Parent PLUS Master Promissory Note.**

2011-2012 Federal Direct Parent PLUS Loan Request Form

RETURN THIS FORM TO: UCSD Financial Aid Office, 9500 Gilman Drive, La Jolla, CA 92093-0013

⇒ **Information must be completed by the same parent who completed the Master Promissory Note** ⇐

1a. Student's Name (Please Print) _____ Last Name First Name MI	1b. Student's UCSD PID Number A _____
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2. Total Loan Amount Requested <small>Refer to the TritonLink Award Notification for the maximum amount you may request</small> \$ _____	3. Parent's Social Security Number _____
4. Parent's Legal Name (Please Print Clearly) _____ Last Name First Name MI	5. Parent's Date of Birth _____ Month Day Year
6. Parent's Citizenship Status (check one) <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Non-Citizen Registration Number A _____	7. Parent's Permanent Home Address _____ <small>Street Address Apt #</small> _____ <small>City State Zip Code</small>
8. Are you currently in default on a federal education Loan? <input type="checkbox"/> No <input type="checkbox"/> Yes	9. Parent's Email Address _____
10. Parent's Relationship to Student (check one) <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Stepfather <input type="checkbox"/> Stepmother	11. Parent's Telephone Number (_____) _____ <small>Area Code Number</small>
12. I am requesting this loan for the following academic period (please check one) <input type="checkbox"/> 2011 – 2012 Academic Year (Fall 2011; Winter 2012; Spring 2012) <input type="checkbox"/> Summer Session 2012	

Parent Borrower – Please sign the following authorization statement:

I understand that a PLUS Loan is subject to credit approval. I consent to the U.S. Department of Education obtaining my credit record to determine my eligibility. I also understand I must complete a Master Promissory Note for a Direct Parent PLUS loan (first time borrowers). I understand proceeds received from a Parent PLUS loan will be credited to my student's university account and applied to current outstanding balances owed at UC San Diego. UCSD recommends that remaining funds, after university charges are paid, be released to your student in accordance with UCSD's disbursement procedures. If you do not wish to authorize the release of remaining funds to your student, please check this box

Parent Borrower's Signature: _____ **Date:** ____/____/____

For Office Use Only: AidID: DP0*, DX0* (no refund) Processed by: _____ Date: _____